

**Dual Admissions Program**  
**East Tennessee State University**  
**and**  
**Cleveland State Community College**

## **Overview**

**THIS AGREEMENT** (the "Agreement") is entered into on November 19, 2015, by and between East Tennessee State University ("ETSU") and Cleveland State Community College (CSCC"). The East Tennessee State University (ETSU) Dual Admission Program (DAP) offers CSCC students the advantage of a structured approach for completion of an Associate's Degree (A.A., A.F.A., A.S. and A.S.T) followed by enrollment in pursuit of a Bachelor's Degree. The parties desire to enter into an agreement pursuant to which students participate in a program designed to assist students in obtaining an associate's degree and progress directly to a bachelor's degree program.

**ACCORDINGLY**, in consideration of the promises and mutual covenants contained in this Agreement, and of other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

## **Eligibility for Dual Admissions Program**

A student must meet the following conditions to be eligible:

- Plans to pursue both an Associate's Degree and Bachelor's Degree.
- Meets current admission criteria for CSCC.
- Has earned 29 or fewer college-level semester hours and a cumulative college-level GPA of 2.0; cumulative 2.75 GPA for the A.S.T. Degree.
- Enters CSCC under the 2004 or later catalog (the common general education core curriculum was implemented in fall 2004).
- Upon graduation from CSCC with an A.A., A.F.A., A.S., or A.S. T. degree, students will reaffirm the information on their original application. Residency classification with regard to fee payment will be made by ETSU at the time the application for admission is submitted to ETSU.

## **Students' Responsibilities**

CSCC students who fulfill the requirements of the DAP are guaranteed acceptance to ETSU.

Students must apply and be admitted to CSCC.

- Students must complete an application for Dual Admission and a non-binding Intent-to-Enroll form that includes authorization for the exchange of all application and academic

information between CSCC and ETSU (e.g. share courses, grades, degree and transcript between CSCC and ETSU and vice versa).

- Students will provide official documents to both CSCC and ETSU. This includes: official high school transcript or equivalent, official college transcript(s) if other colleges have been attended, official ACT/SAT scores for applicants less than 21 years of age, and immunization records).
- Student must complete an ETSU admission application. The application fee is waived for students who apply for dual admission during their first semester of enrollment at CSCC. Otherwise the ETSU application fee is required. Residency classification with regard to fee payment will be made by ETSU at the time of enrollment at ETSU. International students may be subject to additional regulations and may be required to provide additional information.
- Students must graduate with an associate degree (A.A., A.F.A., A.S. or A.S.T.) from CSCC. Students must maintain a 2.0 cumulative GPA (2.75 for the A.S.T. Degree) to be in good standing in the Dual Admissions Program.
- Any courses required for the major not completed at CSCC must be completed at ETSU to progress into the major. Students in the Dual Admissions Program who meet eligibility requirements are guaranteed admission to ETSU but not acceptance into any individual academic discipline which may have additional admission requirements.
- Students must complete the CSCC Intent to Graduate form.
- Students who attend another institution between the time they graduate from CSCC with an Associate's Degree (A.A., A.F.A., A.S. or A.S.T.) and enroll at ETSU must re-apply to ETSU as a transfer student.
- A student may withdraw from the Dual Admissions Program by providing a written statement to CSCC.
- Students must re-apply to the Dual Admissions Program if there is a break of more than a year in their attendance at CSCC.
- Students may only receive financial aid at one institution at a time. Students must complete financial aid paperwork for ETSU prior to enrolling.
- Students may complete coursework at ETSU, prior to completing an Associate's Degree by applying for admission to ETSU as a visiting student and submitting the appropriate documentation.

### **Institutions' Responsibilities**

- CSCC will forward a copy of the CSCC application for DAP/non-binding Intent-to-Enroll form.
- Both CSCC and ETSU will identify Dual Admissions students in their student information systems.
- Both CSCC and ETSU will provide advisement to each student.
- Each institution will develop a web site specifically for the Dual Admissions Program.
- At the end of each semester, CSCC will provide ETSU an official transcript for each participant in the DAP, and student work at CSCC will be posted as transfer credit in the student information system at ETSU providing the authorization for exchange between institutions is approved by the student. Dual Admission students will be conditionally



admitted to ETSU, pending completion of all DAP requirements, after a review of the first semester grades from CSCC.

- Each institution will establish a primary and secondary campus contact.
- CSCC will refer students to the ETSU primary and secondary campus contacts during their first semester of enrollment in the Dual Admissions Program. Students will work jointly with CSCC and ETSU contacts to determine course selection.
- CSCC will accept any appropriate credit taken at ETSU by the student toward the associate degree.

### **Advantages for the Participating Institutions**

- CSCC can attract highly motivated students who plan to attend ETSU after they earn an associate's degrees.
- With increased ease of transitioning between institutions, institutions will achieve a higher transfer rate.
- An improved community college transfer rate will lead to increased baccalaureate attainment.
- CSCC students will be encouraged to pursue a bachelor's degree after completing an associate's degree, which will increase students' educational attainment levels.

### **Advantages for *TBR Community College* Students**

- Students are guaranteed acceptance to ETSU upon completion of the Associate's Degree (A.A., A.F.A., A.S. or A.S.T.) and other requirements of the program at CSCC. Students in the Dual Admissions Program who meet eligibility requirements are guaranteed admission to ETSU but not acceptance into any individual academic discipline which may have additional admission requirements.
- Students will become familiar with ETSU staff and academic advisors, which should facilitate the transition process.
- Students will receive academic advising from both institutions, including early advisement from ETSU.
- Students will be able to register following ETSU's registration by appointment time period the semester of graduation from CSCC upon completion of ETSU orientation.
- Student will receive an ETSU Campus student ID card with dual admission designation which will provide access to specified services and activities below:
  - Dual admission students will have access to services and resources in the: Sherrod Library and Advising Resources, and Career Center (ARC) and general advising referral and support.
  - Dual admission students will be eligible to apply for housing in on-campus ETSU residence hall and apartment facilities and are subject to all applicable housing and university rules and policies.
  - Dual admission students will be eligible to purchase a ticket at the designated student guest rate at ETSU athletic events.

- Dual admission students will be eligible to pay the \$20 per semester SGA fee to receive student tickets to the designated SGA major event/concert each semester per the allotment procedures for the designated event. This fee is subject to change.
- Available services and activities will not include access to ETSU Student Health Services or the Basler Center for Physical Activity. All services and activities are offered subject to ETSU policies, and ETSU reserves the right to suspend access to any service and/or activity at any time.

### **Terms of Ineligibility**

- Application to a Dual Admissions Program at a different university.
- Failure to complete the Associates degree at CSCC.
- Failure to adhere to the provisions of the Dual Admissions Program.
- A written withdrawal from the Dual Admissions Program.

### **Term**

This agreement shall be in effect for ten (10) years unless earlier terminated. Either party may terminate this agreement upon thirty (30) days' notice.

**Confidentiality of Records** All educational records created, disclosed, or maintained pursuant to the terms of the Agreement are confidential and shall be created, disclosed, and maintained pursuant to the provisions of Family Educational Right to Privacy Act, also known as FERPA (20 U.S.C.A. s1232g) and its regulations.

**Waiver of Admission Fee** The standard ETSU Application Fee shall be waived for any student applying to ETSU as a Dual Admission student during their first semester of enrollment at the community college.

### **Addendum**

Attached addendum for Nursing shall be considered as part of this agreement.



**Addendum for Nursing to Dual Admissions Program Agreement  
Between  
East Tennessee State University  
And  
Cleveland State Community College**

The following terms and conditions, as applicable, shall serve as an addendum to the above-referenced agreement (the "Agreement") between East Tennessee State University ("ETSU"), and Cleveland State Community College ("Community College"), and are incorporated by reference and made an integral part of that Agreement. The terms and conditions of this Addendum shall control in the event of any conflict with any term or condition of the Agreement. Those terms and conditions of the Agreement not amended herein shall remain in full force and effect.


THEREFORE, the parties agree as follows:


Add the following:

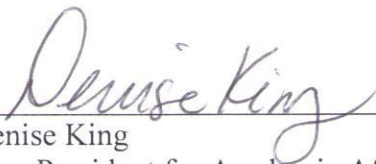
- A. Eligibility for Dual Admission Program – Nursing: Students who meet eligibility requirements are guaranteed admission to ETSU, but not admission into the College of Nursing, which may have additional admission requirements. A Nursing student must also meet the following conditions to be eligible:
  - 1. Plans to pursue both an Associate's Degree and a Bachelor's Degree;
  - 2. Meets current admission criteria for ETSU College of Nursing; and
  - 3. Upon graduation with the Associate of Applied Science in Nursing Degree, student must reaffirm the information on the original application. Residency classification with regard to fee payment will be made by ETSU CON when the application for admission is submitted to ETSU, and again after graduation from Community College.
- B. Student's Responsibilities – Nursing: A Nursing student must additionally:
  - 1. Complete the CON application, pay the required application fee, and submit required official documents in order to enroll for courses at ETSU.
  - 2. Earn an Associate of Applied Science in Nursing; and
  - 3. Any courses required for the major and not completed at Community College must be completed at ETSU to progress into the major.
- C. Institutions' Responsibilities – Nursing: For Nursing students, the Institutions will additionally:
  - 1. Community College will refer students to the ETSU CON advisor during the first semester of enrollment in the Dual Admissions Program. Each student will work jointly with Community College and ETSU contacts to determine course selection; and
  - 2. Community College will accept any appropriate credit taken at ETSU by the student toward the Associate degree.


IN WITNESS WHEREOF, the parties hereto, through their duly authorized representatives, have caused these presents to be executed on the dates below indicated.

Approvals:

  
11-19-15  
Bert C. Bach  
Provost and Vice President for Academic Affairs  
East Tennessee State University

  
11/19/15  
Brian Noland  
President  
East Tennessee State University

  
11/30/15  
Denise King  
Vice President for Academic Affairs  
Cleveland State Community College

  
11-30-15  
Bill Seymour  
President  
Cleveland State Community College