

2010-2011 STUDENT REQUEST FOR PROFESSIONAL JUDGMENT CONSIDERATION

Professional Judgment is a process by which special circumstances are taken into consideration when determining financial aid eligibility. The student must make the request in writing and provide extensive documentation.

I, _____, _____ request consideration for professional judgment
(Student Name) (Social Security #)
when determining my eligibility for financial aid at Cleveland State Community College for the 2010-2011 financial aid year.

CHECK (✓) WHICH TYPE OF PROFESSIONAL JUDGMENT YOU ARE REQUESTING. PROVIDE WRITTEN STATEMENT AND SUPPORTING DOCUMENTATION.

Professional Judgment due to Income Situation – a substantial difference in your total 2010 household income due to circumstances beyond your control, as compared to your 2009 total household income.

You, the student, must submit documentation that supports your request. All income earned and expect to earn in 2010 must be documented. If married, you must include spouse's 2010 information or if you are a dependent student, you must include your parents' 2010 income information.

Documents commonly required. Check documents submitting.

- _____ Separation notice for Employment; *separation must be due to no fault of your own.*
- _____ Dept. of Labor document of employment benefits received.
- _____ Recent pay stubs and statements clearly listing when you or other household members, that must be included, were employed for each job and if presently employed.
- _____ Documentation of any other income or benefits received such as: retirement, pension, social security, etc.

Other monies received or expect to receive for the entire 2010 year. You must list amounts received or paid.

- _____ Social Security Benefits (including SSI).
- _____ Welfare benefits, including Temporary Assistance for Needy Families (TANF).
- _____ Child Support received.
- _____ Any child support you have paid or total will pay this year (2010).
- _____ Cash or financial assistance you (and your spouse) received from family, friends or elsewhere.
- _____ Any other income or monies not listed above with supporting documentation.
- _____ Other items you wish to include in your request.

Professional Judgment due to Independency Status -

Upon completing the FAFSA, if you answered "NO" to all 7 questions in Step Three on Page 4 of the FAFSA, you may request to be considered an independent student based on special circumstances related to your relationship with your parent(s). You, the student, must then submit documentation that supports your request. The documentation must explain the situation with your parents and prove that you have been and are supporting yourself.

Documents commonly required. Check documents submitting.

- _____ Documentation supporting status of parent(s) and relationship. (2 notarized statements from persons who know of your relationship with your parents) Statements must be from a professional organization or member of the community. Can be from a church, high school counselor, case worker, court documents, etc.
- _____ Signed Federal 1040 Tax Forms for 2009 or W2's.
- _____ Signed Federal 1040 Tax Forms for 2008 or W2's.
- _____ Most recent Pay Stub from your current employment.
- _____ Divorce Decree.
- _____ All cash received, *list amount.*

Cleveland State Community College
 P.O. Box 3570
 Cleveland, TN 37320-3570
 Telephone: (423) 472-7141

2010-2011
Statement of Unusual Expenses

Complete this form if you or your family incurred unusual expenses during 2009 or will during 2010-2011, as outlined below. **If you are a dependent student**, your parents should complete and sign this form. **If you are an independent student**, you should complete and sign this form. **Complete all sections** and submit, with requested supporting documentation, to the above address.

_____ Student's Name

_____ Social Security Number

Elementary/Secondary Tuition Expenses

I/we certify that we paid, or will pay, elementary and/or secondary school tuition for the following (complete the chart, and attach copies of all applicable tuition bills):

Name	Social Security No.	Age	Grade	Tuition 2010 2011

Medical/Dental Expenses Not Covered By Insurance

I/we paid medical during insurance received,

and/or dental bills totaling \$_____ 2009. These bills were not covered by because (explain the type of treatment why it was not covered by insurance, and attach copies of bills): _____

TOTAL TUITION		
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If your unreimbursed medical and /or dental bills are expected to be higher in 2010, please explain below (explain the type of treatment received, why it was not covered by insurance, and attach copies of bills): _____

I certify that the above information is true and correct to the best of my knowledge.

 Parent's Signature

 Date

 Student's Signature

 Date