

DUAL ENROLLMENT RETURNING CHECK OFF LIST FOR REGISTRATION

- Fill out the **Registration Form** completely. Write in the class or classes you want to take with the required numbers, class names, and location of your class.

- To **Qualify for the Lottery** you must have a 2.75 GPA. This means last semester you made a B or better in your class. Your GPA is taken from college classes only for a returning student.

- Lottery Deadlines**: September 1st fall, February 1st spring, and May 1st summer. You cannot register late because these sites are closed for registering after the deadline date. **NO EXCEPTIONS!** You must register every semester to be eligible.

- Lottery Registration**:
<https://egrands.guarantorsolutions.com/scholarshipapps/> or
www.collegepaystn.com. For any problem with registering contact Jana McCall at www.jana.mccall@tn.gov.

- Choose, Sign, and Date the Confirmation Sheet**: The confirmation sheet gives you three choices: (1) you have completed the lottery registration (2) you do not want the lottery (3) you have used your lottery at another college. Choose one then sign and date this form. You will not be credited the \$300 if this form is not completed.

- Read and sign the **Authorization Form** to give parents access to information from your records.

- Foundation Scholarships** For qualifications, forms, and deadlines go to:
https://www.clevelandstatecc.edu/departments/alumni_foundation/foundation/index.asp.
(This scholarship is based on need and no late applications will be accepted.)

- All **Fees** (including lab fees) must be paid by the due dates listed on your CourgarNet account. If the balance for your classes is not paid by the due date you will be dropped from your class or classes.

INCOMPLETE FORMS WILL NOT BE ACCEPTED

Cleveland State Community College
Dual Enrollment

**Authorization for Students
to
Disclose Academic Information to Parents**

In accordance with FERPA, the College will disclose to parents information from the academic records of a student provided the College has on file the written consent of the student. Please sign below if you consent for the College to release your educational records to your parents. Return this form with your required registration form.

Students Signature _____ Date _____

Print Name _____ SS# _____

NEW REQUIREMENT! Registration forms will not be accepted without this form.

Dual Enrollment Confirmation Sheet for Lab Fees and Lottery Grant

Lottery Grant: Choose one, Sign, and Date

- **I have completed the lottery grant application** naming Cleveland State as the school listed to receive the lottery grant money. By signing this form or attaching a copy of the confirmation from your registration will guarantee you a credit of \$300 to your account if you qualify. If you do not register by the deadline you will be expected to pay the total balance. Your balance is due by the date indicated on your CougarNet account and if it is not paid by that date you will be dropped from your class or classes.

Signature _____ Date _____
Social Security # _____

- **I do not want the lottery.** I understand that the full amount will be billed to my account. Your balance is due by the date indicated on your CougarNet account and if it is not paid by that date you will be dropped from your class or classes.

Signature _____ Date _____
Social Security # _____

- **I have used my lottery grant at another school** and I understand that the full amount will be billed to my account. Your balance is due by the date indicated on your CougarNet account and if it is not paid by that date you will be dropped from your class or classes.

Signature _____ Date _____
Social Security # _____

Lab Fees

- Required Lab fees should be paid by the date listed on your CougarNet account. If not paid by the due date a hold will be put on your account, you will not receive a final grade for classes, and you cannot request that your transcripts be sent to another institution.
- **(For Bradley County Students)**
Bradley County Board of Education does not pay your lab fees this is your responsibility.

_____ New

Returning _____

DUAL ENROLLMENT SUMMER 2010 REGISTRATION FORM

Name _____ Social Security _____

Address _____ City _____ State _____ Zip _____ DOB _____

Phone: Home _____ Cell _____ Email Address _____

What high school, private school, or home school do you attend? _____

	CRN	DEPT	COURSE	SECTION	COURSE TITLE	CREDIT HRS	DAYS & TIMES	CLASS LOCATION	Are you using your Lottery At CSCC ?
	5555 (example)	BIOL (example)	1111 (example)	101 (example)	CLASS TITLE	03 (example)	MTWRF 8:00 – 8:55 (EXAMPLE)	HIGH SCHOOL OR CSCC	YES OR NO
1									
2									
3									
4									
5									

IMPORTANT! PLEASE READ

To apply for the **Lottery Grant** go to : <https://egrands.guarantorsolutions.com/scholarshipapps/or> www.collegepaystn.com. The **deadlines** are **Sept 1st for Fall**, **Feb 1st for Spring**, and **May 1st for Summer**. **You cannot register late.** These sites are closed after the deadline. **No Exceptions.** The lottery pays \$300 per semester to one school only and \$600 a year. **You must apply every semester.** If you experience any difficulty applying email www.jana.mccall@tn.gov.

Tuition Balance: Payments can be made by credit card on your CougarNet account, or by telephone at 1-800-604-2722 ext 238 or 290, Payments by cash or check can be made at **any** Cleveland State campus or by mail. **Check the web site for the dates your tuition and fees are due.**

If you are applying for a **Foundation Scholarship** the **deadline** for applying is **August 27th**. **No late applications will be excepted.**

NOTE: YOU MUST ATTACH AND COMPLETE YOUR CONFIRMATION FORM TO BE REGISTERED FOR CLASSES.

STUDENT'S SIGNATURE _____ DATE _____