Get Your Certificate in 12 Months!

Business Management Technical Certificate–Cohort Option–1 Year

This certificate is intended to prepare individuals for employment in a variety of business settings and positions. This certificate is not a transfer certificate, although this is fully embedded in the A.A.S. Business degree program at Cleveland State. All 21 hours of this embedded certificate apply towards the AAS Degree in Business at CSCC.

Features:

- Students will attend virtual information sessions for each of their courses so the expectations are clear.
- Virtual weekly class sessions allow students flexibility while still promoting interaction in the session.
- Students complete real-life projects as related to various industries giving them invaluable experience.
- Students focus on only one course at a time to help provide work/life balance.
- This certificate program is eligible for federal financial aid.

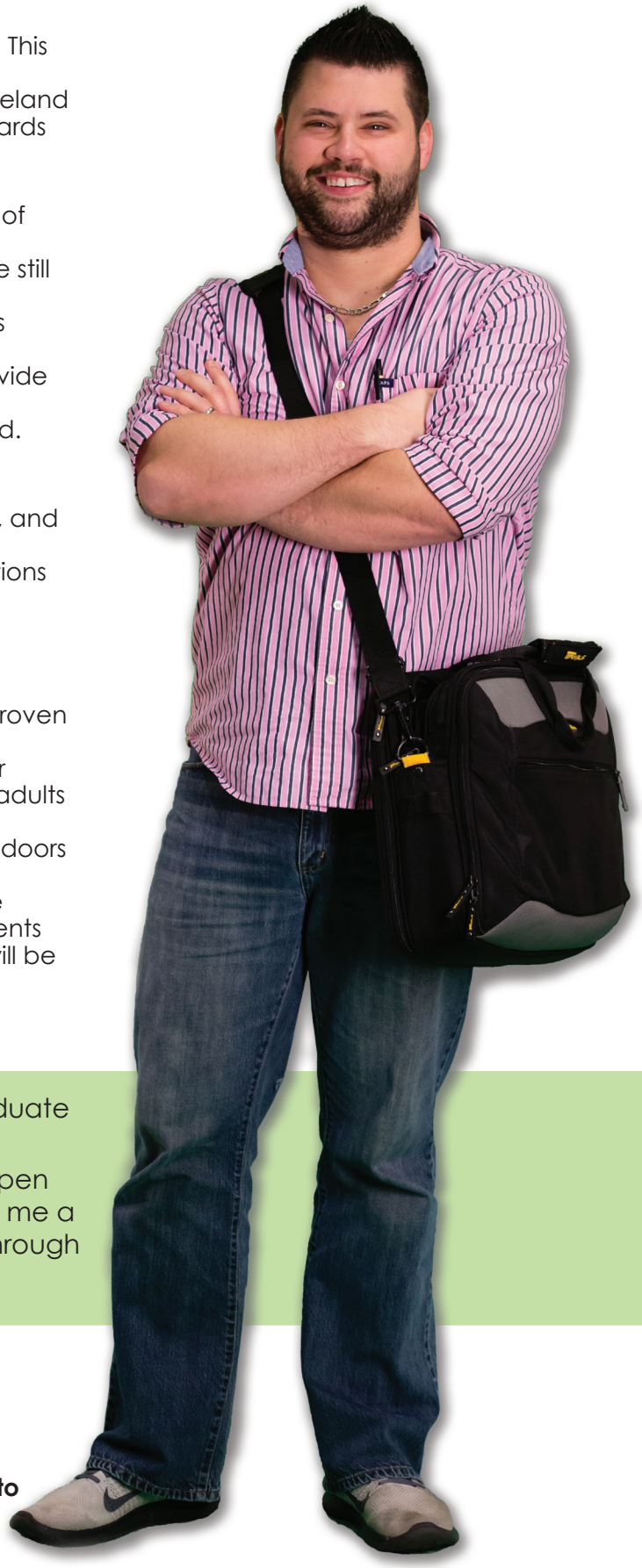
Advantages:

- Students will be in a virtual class environment with "like-minded" people, who are focused, self-disciplined, and want to earn their certificate.
- Networking Opportunities–students form strong connections with other working students/professionals.
- Students know upfront their scheduling for the entire certificate program.

Benefits:

- Working towards your certificate as a group has been proven to dramatically improve graduation rates.
- Faculty are committed to helping students achieve their individual goals and understand the demands working adults face.
- Earning a certificate in Business Managment may open doors for promotion within your organization.
- The courses in this certificate program fall in line with the Associate of Applied Science Degree in Business–if students decide to pursue their two-year degree, the transition will be seamless without losing credits.

(See Class Schedule on Back)



Josh Howell, Cleveland State Advance Business Graduate
Cleveland, TN

"Earning my certificate in Business Managment will open doors for me that were previously closed. It only took me a year to do, and my instructors really supported me through the whole process."

Advance
Business Management

For more information on this program and steps for how to get started please visit mycs.cc/buscrt

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Fall:

Course	Hours	Delivery/Duration
ADMN 1305 Business English	3	Virtual/Hybrid (Term 1)
BUSN 2330 Principles of Management	3	Virtual/Hybrid (Term 2)
INFS 1010 Computer Applications	3	Virtual/Hybrid/Online (Term 3)
Total Semester Hours	**9**	

Spring:

Course	Hours	Delivery/Duration
BUSN 1305 Introduction to Business	3	Virtual/Hybrid (Term 1)
BUSN 1380 Supervisory Management	3	Virtual/Hybrid (Term 2)
BUSN 1320 Business Calculations	3	Virtual/Hybrid (Term 3)
Total Semester Hours	**9**	

Summer:

Course	Hours	Delivery/Duration
ACCT 1010 Principles of Accounting I	3	Virtual/Hybrid (Terms 1 & 2))
Total Semester Hours	**3**	

Total Program Hours	**21**

Advance
Business Management

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